

Aquatic Foundation of Alaska (AFA)

Empowering Alaskans through Water Safety, Education, and Competitive Spirit

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Meet Fee & Registration Policy

Effective Date: October 22, 2025

Approved By: AFA Board of Directors

Last Reviewed: October 22, 2025

1. Purpose

The Aquatic Foundation of Alaska (AFA) participates in competitive swim meets throughout the year to promote growth, teamwork, and performance excellence.

This policy explains how meet registration, entry fees, and coaching fees are managed, ensuring consistency, fairness, and transparency for all families.

2. Scope

This policy applies to all athletes registered with AFA's competitive programs:

- Yeti Apprentice
- Yeti Warrior
- Yeti Gladiator
- Yeti Gladiator Fit
- Yeti Legends (when participating in sanctioned meets)

It covers all USA Swimming, Alaska Swimming, US Masters Swimming (USMS), and AFA-hosted meets.

3. Meet Registration Process

1. Meet announcements are shared through **TeamUnify** and email once posted by the host club.
2. Families must log into TeamUnify to declare attendance (Yes/No) before the stated AFA registration deadline.
3. Only athletes marked "Yes" by the deadline will be entered.

4. Once entries are submitted to the host club, **changes or withdrawals cannot be made** without meet host approval.
 5. Deck entries (signing up at the meet) are not permitted unless explicitly allowed by the host and approved by the Head Coach.
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4. Meet Entry & Coaching Fees

- Each swimmer is responsible for meet entry and coaching fees associated with their participation.
- **Meet coaching fees** are billed by AFA to cover on-deck coaching, feedback, and administrative preparation.
- For current rates and details, see the **AFA Financial Policy**.

Once entries are submitted, **all fees are final and non-refundable**, regardless of attendance. This includes situations involving illness, family travel, or changes in plans after the entry deadline.

5. Payment & Billing

- All meet-related fees are billed automatically through **TeamUnify** to the card on file.
- Fees are processed the day before each meet.
- Accounts must remain current to participate in future meets.
- Late or declined payments may incur a \$20 late fee.

Families can view invoices, payments, and receipts through their TeamUnify account.

6. Meet Eligibility

Eligibility for meet participation is based on:

- Current USA Swimming or US Masters Swimming membership in good standing.
- Attendance consistency and coach approval for readiness.
- Timely payment of meet and team fees.

Athletes not meeting eligibility requirements may be withheld from meet entries at the coach's discretion.

7. Travel Meets

For meets requiring travel:

- Travel costs for coaches (transportation, lodging, per diem) are **shared evenly among attending families**.

- Travel details and estimated expenses will be communicated in advance.
- All travel-related payments are due prior to departure.

Each athlete represents AFA while traveling and is expected to adhere to the **AFA Team Travel Policy**.

8. Communication and Meet Changes

- Official meet information (warm-up times, timelines, and updates) will be shared by AFA coaches once received from the host.
 - Families should check emails and TeamUnify regularly leading up to each meet.
 - Questions regarding entries or logistics should be directed to the **Head Coach** via email, not discussed on deck during meets.
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9. Accountability

By registering for a meet, families acknowledge:

- Responsibility for entry and coaching fees once entries are submitted.
 - Agreement to follow AFA's payment schedule and Financial Policy.
 - Understanding that meet participation is a privilege earned through attendance, effort, and teamwork.
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10. Policy Review

This policy will be reviewed annually by the **AFA Coaching Staff, Finance Committee, and Board of Directors** to ensure accuracy, fairness, and compliance with USA Swimming and Alaska Swimming regulations.



Footer

Aquatic Foundation of Alaska (AFA) — *Promoting safety, excellence, and inclusion through the power of water.*

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